

Zero Waste PA Event Assistant

Program Description

Through its Zero Waste Pennsylvania (ZWPA) program, Pennsylvania Resources Council (PRC) is seeking highly motivated individuals to help maintain the compostables, recyclables and landfill collection program at special events in the Southwestern Pennsylvania region. PRC's Zero Waste services help divert waste from the landfill through pre-event procurement to minimize single-use items, visitor education, and active sorting of material.

Work Summary

Through the ZWPA program, you will help PRC educate event participants while maximizing the diversion of materials from landfills. ZW Event Assistants serve as ambassadors of ZWPA by educating patrons about Zero Waste and helping them sort their waste properly to maximize diversion. ZW Event Assistants also maintain high quality material in each recycle and compost bin to ensure the material meets third party standards, and are responsible for setup and maintenance of the collection system.



Pay rate: \$11-\$13/hour depending on duties. This is a contracting position and hours are available as needed by events. Contracting opportunities are concentrated from May – September, mostly on weekends and evenings.

Typical Working Conditions

Events are frequently outdoors and subject to weather (rain, sun, heat, cold, etc.). ZW Event Assistants are on their feet for most of the shifts, staffing collection stations and interacting with event participants. Outdoor events are frequently on uneven mixed terrain (concrete, grass, gravel). Standard shifts are between 4 and 8 hours. Contractors may sign up multiple shifts.

Essential Duties and Responsibilities

- Setup and takedown of collections stations
- Installation and removal of all education and directional signage
- Educate event attendees on what-goes-where (compost/recycling/landfill)
- Remove and properly sort visible contamination from sort bins
- Transportation recyclables and compostables via hand cart or motorized vehicle
- Documentation of recyclables, compostables and landfill generated at the event

Minimum Education and Experience Required

- High school diploma or GEP
- At least 18 years of age
- Basic knowledge of, interest in, or experience with zero waste principles, compostable serviceware, commercial processing technology of recyclables and compostables, recycling, sustainability, or conservations. *Basic training available through this program.*
- Demonstrated ability to give direction regarding safety and to implement safety procedures.

Minimum Skills Required

- Leadership, conflict management, and resolution skills
- Attention to detail
- Written and verbal communication skills
- Ability to manage and prioritize multiple time-sensitive tasks simultaneously in a fast pace work environment
- Flexibility to work weekends and accommodate a highly variable schedule

Organizational Background

Pennsylvania Resources Council (PRC), a 501 (c)(3) non-profit environmental organization, is one of the oldest grassroots environmental organizations (founded in 1939) in the Commonwealth. PRC's mission is to lead and promote individual and collective actions to preserve Pennsylvania's environmental resources for each generation.

To Apply

Please send your resume and a brief letter of interest to Emily Potoczny, at zerowaste@prc.org or 412-488-7490. Please have 1-2 references prepared.

The Pennsylvania Resources Council is an Equal Opportunity Employer

PRC does not discriminate against any individuals on the basis of sex, sexual orientation or preference, race, color, religion, national origin, creed, citizenship status, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, medical conditions, mental or physical ability, veteran status, or any other characteristic protected by applicable federal, state or local law, ordinance, or regulation.

Americans with Disabilities Act (ADA)

Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), as amended, protect qualified applicants and employees with disabilities from discrimination in hiring, promotion, discharge, pay, job training, fringe benefits, classification, referral, and other aspects of employment on the basis of disability. The law also requires that covered entities provide qualified applicants and employees with disabilities with reasonable accommodations, unless such accommodations would impose an undue hardship on the employer.